



**Service Director – Legal, Governance and  
Commissioning**

**Julie Muscroft**

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Friday 8 September 2017

## **Notice of Meeting**

Dear Member

### **Corporate Parenting Board**

The **Corporate Parenting Board** will meet in the **Meeting Room 1 - Town Hall, Huddersfield** at **10.00 am** on **Monday 18 September 2017**.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft".

**Julie Muscroft**

**Service Director – Legal, Governance and Commissioning**

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

## **The Corporate Parenting Board members are:-**

### **Member**

Councillor Erin Hill (Chair)

Councillor Karen Allison

Councillor Andrew

Marchington

Councillor Fazila Fadia

Councillor Gemma Wilson

Jo-Anne Sanders

Martin Green

Janet Tolley

Julie Mepham

Scott Deacon

Interim Service Director for Early Help and Learning

Deputy Assistant Director

Virtual School Headteacher

Head of Corporate Parenting

Participation Officer, Commissioning and Health  
Partnerships

Interim Senior Manager - Safeguarding Assurance

Head of Joint Commissioning

Head of Children's Social Work - Leeds

Kerrie Scraton

Tom Brailsford

Elaine McShane

# Agenda

## Reports or Explanatory Notes Attached

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**Pages**

**1: Introductions and Apologies**

The Chair will welcome everyone to the meeting and announce any apologies received.

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**2: Minutes of previous meeting**

1 - 8

To approve the Minutes of the meeting of the Committee held on 17 July 2017.

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**3: Interests**

9 - 10

The Board Members will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interest.

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**4: Admission of the Public**

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

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**5: Deputations/Petitions**

The Board will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the Public should provide at least 24 hours' notice of presenting a deputation.

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**6: Public Question Time**

The Board will hear any questions from the general public.

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**7: Annual Report**

11 - 12

The Board will consider and comment on the draft annual report for the Corporate Parenting Service for the 2016/17 year prior to its submission to Council.

Contact: Julie Mepham, Head of Corporate Parenting

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**8: Missing Statistics Progress Report**

The Board will consider a report that outlines the progress made with the pilot project focusing on Looked After Children (LAC).

Contact: Andy Gresswell, Deputy Team Manager

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**9: Performance Report**

13 - 78

The Board will consider a report that outlines performance statistics for the Corporate Parenting Service.

Contact: Julie Mepham, Head of Corporate Parenting

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**10: Corporate Parenting Board Agenda Plan**

79 - 82

The Panel will note the agenda plan for the 17/18 municipal year.

Contact: Alaina McGlade, Governance & Democratic Engagement Officer

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**11: Dates of Future Meetings**

To note future meeting dates of the Board:

- Monday 13 November 2017, 10 am
  - Monday 22 January 2018, 10am
  - Monday 12 March 2018, 10am
  - Monday 30 April 2018, 10am
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